

Dear \_\_\_\_\_ .

I'd like to welcome you and your child to \_\_\_\_\_ ! This year, I'm using Remind to help keep you informed about classroom activities and assignments. Remind is a **free** service that lets me send quick messages via text, push notifications, or email to everyone involved with the class. We'll be able to stay in touch without revealing our personal contact information. Signing up for my messages on Remind is easy.

### Receive messages via text message

**Step 1**

Text my class code @ \_\_\_\_\_ REMIND PHONE

**Step 2**

Reply to the message from the Remind team with your first and last name, and you're in!



### Receive messages via push notification

**Step 1**

Download the Remind app on your Android or iOS device, or go to [rmd.me/a](http://rmd.me/a) to install the app.

**Step 2**

Once you've downloaded the app, create a parent account with your email address.

**Step 3**

Go to the Classes tab, tap the +, and enter our unique class code \_\_\_\_\_ @ \_\_\_\_\_. That's it!

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Thanks for signing up for my class on Remind! Here's some information that might be helpful:

- Your **personal contact information is not visible** to me or the school.
- I can send **announcements to the entire class or direct messages in individual and group conversations**.
- I may choose to receive messages on Remind.
- **All messages are recorded and easily accessible** in case they need to be referenced in the future. • Messages from my class will be **sent directly to your phone or email account**.

I'm excited to get to know you and your child better this year! If you have any questions about Remind, please feel free to contact me \_\_\_\_\_ EMAIL at \_\_\_\_\_. I look forward to connecting with you!

BEST,

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