RIO HONDO I.S.D.

TEACHER SUBSTITUTE DAILY PAY RATE AND REQUIREMENTS

2011 – 2012 Daily Pay Rate

Teacher Certified Rate - $100.00
Bachelor's Degree Rate - $ 85.00
60+ College Hours / Associate's Degree
GED/H.S. Diploma and Substitute Training } $75.00

NAME:_____

PHONE# : _____ CELL#:_____

Please bring checklist along with COMPLETE substitute application.

SUBSTITUTE APPLICATION CHECKLIST:

☐ Substitute Certificate – UTPA, STC or other district. *(Valid within past five years)*

Waived for:

- Certified teachers *(Please provide copy of teaching certificate)*
  Major:_____
- Alternative Certification Program Applicants *(Please provide copy of letter of acceptance)*
- 60+ College Hours / Associate's Degree

☐ Certified / Degree applicants **(Must bring certificate and/or college transcript(s).*

☐ Copy of College Transcripts or High School Diploma or G.E.D.)

☐ Substitute Employee Reasonable Assurance of Employment Form

☐ Certification of Examination for Tuberculosis Form

☐ I-9 Employment Eligibility Verification Form *(Applicants MUST BRING ORIGINALS of the following: Current Driver's License AND Social Security Card)*

☐ W-4 (2010) Form

☐ Confidential Criminal History Background Check Form ☐ DPS (CCH) Verification Form

☐ FastPass Finger Print Receipt

FOR OFFICE USE ONLY

☐ COMPLETE ☐ INCOMPLETE – PENDING _____

_____

_____

*Reviewed By:*_____ *Date:*_____